



Criterion-Based Hiring Appeal

Part I: Position Information	
Position Title:	
Posting No.:	Location:
Interview Date:	Disposition Notification Date:

Part II: Appellant Information	
Name:	
Mailing Address:	
Phone Number:	E-mail:

Part III: Reason(s) for the Appeal & Remedy
Explain in as much detail as possible what procedural error occurred during the hiring process which resulted in you not getting the position (Continue on reverse side if more space is required). Attach supporting documentation (i.e. e-mail notifications).

Corrective Action Requested:	

Signature:	Date:
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